

Republic of the Philippines
Philippine Science High School- Central Luzon Campus
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Philippine Science High School Central Luzon Campus in the CSC website:


JUANITO M. SAMSON, JR
Administrative Officer V / (HRMO)

Date: June 17, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Dormitory Manager 1	PSHSB-DORMG1-17-2010	9	17975	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		Philippine Science High School - Central Luzon Campus
2	Administrative Aide VI (Clerk)	PSHSB-ADA6-15-2009	6	14847	* Must be able to read and write/ Elementary School Graduate ** High School Graduate or Completion of relevant vocational/trade course *** Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service Subprofessional First Level Eligibility		Philippine Science High School Central Luzon Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 27, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Juanito M. Samson, Jr
Administrative Officer V
Philippine Science High School, Central Luzon Campus
Lily Hill, Clark Freeport Zone Philippines
jmsamsonjr@clc.pshs.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.